



NON-DEGREE FINANCIAL AID REQUEST FORM

The University of Kansas
Financial Aid & Scholarships
affordability.ku.edu

KU Visitor Center
1502 Iowa St.
Lawrence, KS 66045

785-864-4700
financialaid@ku.edu

If you are admitted to the University of Kansas as a non-degree seeking student (rather than into a degree or certificate program), you are not eligible to receive federal aid unless you meet one of the exceptions below. For each exception, you must enroll at least half time to qualify (six hours in fall/spring and three hours in summer.) No grant aid is available for non-degree seeking students.

1. You wish to enroll in coursework **required** for acceptance into a bachelor's degree program. Eligibility is limited to one, consecutive 12-month period.
 - Dependent students: up to \$2,625 Federal Direct Loan and opportunity to apply for Federal Direct parent plus loan, for which a credit check is required
 - Independent students: up to \$8,625 Federal Direct Loan
2. You have already received a bachelor's degree and wish to enroll in coursework **required** for acceptance into a graduate program. The coursework must be required for admission. Taking courses to raise your GPA for program acceptance or to investigate interest in an academic area does not qualify under this exception. Eligibility is limited to one, consecutive 12-month period.
 - Dependent students: up to \$5,500 Federal Direct Loan and opportunity to apply for Federal Direct parent plus loan, for which a credit check is required
 - Independent students: up to \$12,500 Federal Direct Loan
3. You have already received a bachelor's degree and wish to enroll in coursework **required** to earn your professional certification (or re-certification) from the State of Kansas, as a teacher in an elementary or secondary school in Kansas. Optional courses that you elect to take for professional recognition or advancement or courses recommended by your school but not required for certification do not qualify. However, coursework needed to receive an additional teaching credential to teach in a different subject area is allowable. Coursework for educational leadership positions rather than teaching certification is not acceptable. You should confirm with the School of Education that the state requires the courses for your teaching credential.
 - Dependent students: up to \$5,500 Federal Direct Loan and opportunity to apply for Federal Direct parent plus loan, for which a credit check is required
 - Independent students: up to \$12,500 Federal Direct Loan

You must complete the form on the backside before we will review your eligibility. You must complete Part A and submit it to the appropriate chair or academic advisor to complete Part B.

If you are working toward admission in a graduate program at KU, please have the chair of that program complete the form. If you are planning to apply to graduate school at a different institution, please have an academic advisor at KU familiar with the pre-requisites for that program complete the form. If you are working on teacher certification, please have a School of Education administrator complete the form.

Part A - Completed by the student:

First Name _____ Last Name _____ KUID Number _____

Phone _____ E-mail Address _____

TERM INFORMATION: <input type="checkbox"/> Summer 20____ <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Spring 20____
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1. Which category of non-degree seeking student applies to you?
 - a. ____ Coursework for acceptance into a bachelor's program.
 - b. ____ Coursework for acceptance into a graduate program.
 - c. ____ Coursework for my professional certification (or re-certification) from the State of Kansas as a teacher in an elementary or secondary school in Kansas.
2. For a or b list the degree program that you are preparing to complete: _____
3. In the past, have you ever, received federal loans for taking prerequisite coursework (either at KU or at another institution)? Yes No

Signature _____ Date _____

Part B - Completed by the department chair or academic advisor:

Is the student required to take classes to meet prerequisites for admission to a degree program? Yes No

Is the student taking courses solely to raise their GPA to meet admission requirements? Yes No

List the required courses to be completed this semester. These should match the student's enrollment.

Course #	Course Title	# of Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Explain the reason the student is required to take these courses:

In signing this statement, I attest that all hours of the coursework listed above are pre-requisites for acceptance into the designated undergraduate or graduate program or must be completed to earn initial elementary or secondary teacher certification or re-certification from the State of Kansas where the student intends to teach upon completion.

Name _____ Title _____ Dept. _____

Signature _____ Date _____