
TRANSFERRING FROM ONE SCHOOL TO ANOTHER

CAN I TRANSFER MY FINANCIAL AID TO OR FROM ANOTHER SCHOOL?

Financial aid cannot be transferred from one postsecondary institution to another. However, if you received federal financial aid from one institution, you should be able to receive federal financial aid from another (as long as you are meeting eligibility criteria, including Satisfactory Academic Progress standards). You will need to request your Free Application for Federal Student Aid (FAFSA) information be sent to the school you will be attending. It can take up to four weeks for the new school to receive your FAFSA data. You can make this request this by doing the following:

- Submit your request online at fafsa.gov* (*Step Three FAFSA Follow-up > Add or Delete a School Code*), OR
- Contact the Federal Processor by phone at 1-800-433-3243

**Note: You must have a U.S. Department of Education Federal Student Aid ID (FSA ID) to make electronic transactions. If you do not have a PIN, you can request a new or duplicate PIN at fsaid.ed.gov.*

IF I AM PLANNING TO TRANSFER TO ANOTHER SCHOOL, OR FROM ANOTHER SCHOOL, HOW DO I START THE PROCESS?

Contact the Financial Aid and Scholarships office at KU and the financial aid office at either your current school or the school to which you will be transferring to inquire about transfer policies.

WHAT IF I TRANSFER DURING THE ACADEMIC YEAR?

If you were awarded financial aid for the fall semester at a school you will no longer be attending, contact the financial aid office at that school and submit a written request to cancel your spring financial aid. If you have already enrolled for the spring semester at KU and plan to transfer to another school, you will need to officially withdraw to avoid charges.

WHAT ABOUT STATE AID?

If you were awarded a financial aid program funded by the State of Kansas, contact the Kansas Board of Regents for instructions at (785) 296-3518 or online at <http://www.kansasregents.org>.

WHAT ABOUT SCHOLARSHIPS?

If you are receiving an outside scholarship, contact the scholarship donor to coordinate the transfer of funds, if the donor permits it. KU institutional scholarships are only available to KU students.

WHAT ABOUT MY LOANS?

If you are receiving a federal loan, you must cancel the loan with the school you are not attending, and reapply at the school you will be attending (add the school code to your FAFSA at fafsa.gov). Your new school will not be able to process your new loan until the previous one has been cancelled. This can take from a few days to several weeks. If you have a KU Endowment Loan, repayment will begin four months after you leave KU. Please contact the KU Endowment Association at (785) 832-7450 to update your address.

Note: You do not need to wait until each task is finished to proceed to the next step. However, you must expect and allow several weeks for everything to be accomplished. Plan ahead!