

---

## STUDY ABROAD CHECKLIST FOR FEDERAL FINANCIAL AID

---

Federal financial aid is available to students enrolled in a study abroad program approved by the KU Office of Study Abroad and who meet eligibility guidelines to receive aid.

Federal financial aid for students who study abroad works very much like it does for students who study on the Lawrence or Edwards campus. However, there may be a difference in the amount(s) awarded for loans. Disbursement of awards may also be different since students are not able to be on campus to receive their awards.

The following is a step-by-step guide to use if you are planning to study abroad. Timing is very important in this process. Each of these steps must be completed before you leave the country.

**1. APPLY FOR FEDERAL FINANCIAL AID AND COMPLETE YOUR FINANCIAL AID FILE.**

If you have not done so already, you must complete the Free Application for Federal Student Aid (FAFSA) available online at [www.fafsa.gov](http://www.fafsa.gov). Please be aware that it may take up to six weeks to process a FAFSA. You may also need to provide additional documentation, which could take additional processing time, so complete and submit the FAFSA and any additional documentation as soon as possible.

If you have already completed your FAFSA and you are planning on using financial aid as a funding source for studying abroad, check your financial aid award summary through Enroll & Pay at <https://sa.ku.edu>. Generally, you may use your federal and state financial aid to study abroad.

In addition, if your program is during the summer, you must submit the Summer Financial Aid Request Form to the Financial Aid and Scholarships (FAS) office, which will be available by mid-February. Contact the Financial Aid and Scholarships (FAS) office if you have any questions about completing the FAFSA and to ensure you have a complete financial aid file.

**2. COMPLETE AN ONLINE STUDY ABROAD PROGRAM APPLICATION BY THE PROGRAM DEADLINE AT: [WWW.STUDYABROAD.KU.EDU](http://WWW.STUDYABROAD.KU.EDU)**

**3. ONCE ACCEPTED INTO THE STUDY ABROAD PROGRAM AND YOU HAVE CONFIRMED THAT YOU INTEND TO USE FINANCIAL AID ON YOUR STUDY ABROAD QUESTIONNAIRE, THE OFFICE OF STUDY ABROAD WILL PROVIDE FINANCIAL AID AND SCHOLARSHIPS WITH THE BUDGET FOR YOUR ABROAD PROGRAM.**

You cannot receive financial aid in excess of the cost of the study abroad program.

**4. MEET WITH A FINANCIAL AID COUNSELOR IN FAS AND SECURE FUNDING RESOURCES.**

During this appointment, the financial aid counselor will check to make certain your awards are based on the appropriate study abroad budget, let you know of the specific financial aid paperwork required in order to receive your award(s) while abroad, and answer any additional questions you may have.

**5. COMPLETE AND SUBMIT YOUR FINANCIAL CONTRACT TO THE OFFICE OF STUDY ABROAD.**

After committing to your program by signing a financial contract with OSA, your study abroad program fees will be posted to your KU Enroll & Pay account.

**6. MAKE ALL NECESSARY ARRANGEMENTS FOR DISBURSEMENT OF YOUR FINANCIAL AID WITH THE OFFICE OF STUDY ABROAD.**

Discuss arrangements needed for disbursement of your financial aid with your advisor in the Office of Study Abroad. Complete all necessary paperwork to deposit appropriate aid into your bank account.

*Note: Scholarships and institutional grants for study abroad may vary. Generally, a student can utilize aid they have been awarded for a Study Abroad program. However, some awards may need to be adjusted or cancelled. For example, most study abroad students are ineligible for the KU Tuition Grant. Students enrolled in programs that require them to pay KU Tuition and fees may be eligible for the KU Tuition Grant.*

If you have questions about studying abroad, please contact the Office of Study Abroad at (785) 864-3742 or visit the Study Abroad website at <http://studyabroad.ku.edu/>. For questions regarding financial aid, contact the Financial and Scholarships (FAS) office at 864-4700 or [financialaid@ku.edu](mailto:financialaid@ku.edu).

### FINANCIAL AID FOR SUMMER STUDY ABROAD

The financial aid procedures are the same for summer study abroad as for the year or semester programs. In addition, there is a one-page summer financial aid application which must also be completed and is available online at [www.affordability.ku.edu](http://www.affordability.ku.edu) or in the Financial Aid and Scholarships office at the KU Visitor's Center in mid-February. Follow the steps for disbursement as outlined above in steps 5-6.

### STUDY ABROAD SCHOLARSHIPS

Contact the Office of Study Abroad for more information and application procedures or visit the study abroad website to access the online applications at [studyabroad.ku.edu/ScholarshipsFinancialAid](http://studyabroad.ku.edu/ScholarshipsFinancialAid).

## CONTACT INFORMATION AND ADDITIONAL INTERNET RESOURCES

<b>OFFICE OF STUDY ABROAD</b> , Room 108, Lippincott Hall, (785) 864-3742,	
<a href="mailto:studyabroad@ku.edu">studyabroad@ku.edu</a> <a href="http://studyabroad.ku.edu/">http://studyabroad.ku.edu/</a>	<ul style="list-style-type: none"> <li>• Questions about your study abroad application and fees</li> <li>• National Student Abroad Scholarships</li> </ul>
<b>STUDENT ACCOUNT SERVICES</b> , Room 21/23, Strong Hall, (785) 864-3322	
<a href="mailto:stu.account@ku.edu">stu.account@ku.edu</a> <a href="http://student-account-services.ku.edu">http://student-account-services.ku.edu</a>	<ul style="list-style-type: none"> <li>• Tuition payment plan (TMS)</li> <li>• Direct deposit</li> <li>• Student Account questions</li> </ul>
<b>FINANCIAL AID &amp; SCHOLARSHIPS</b> , KU Visitor Center, (785) 864-4700	
<a href="mailto:financialaid@ku.edu">financialaid@ku.edu</a> <a href="http://affordability.ku.edu">http://affordability.ku.edu</a>	<ul style="list-style-type: none"> <li>• Questions about using your financial aid package to study abroad</li> <li>• Additional financial aid options</li> </ul>